



State of Arizona Naturopathic Physicians Medical Board

“Protecting the Public’s Health”

1740 W. Adams, Ste. 3002 • Phoenix, AZ 85007 • Telephone 602-542-8242

Website <https://nd.az.gov>

TTY for Americans with Disability 800-367-8939 • Disability Voice Relay 800-842-4681

Douglas A. Ducey – Governor

Dr. Bruce Sadilek, ND – Chair, Dr. Brian J. Popiel, ND – Vice Chair, Karen Tibbitts – Secretary/Treasurer

Diva Galan – Public Member, Dr. Clinton C. Campbell, Ph.D – Public Member

Dr. Tam Spat, ND – Physician Member, Dr. Daniel Rubin, ND – Physician Member

BOARD MEETING

Thursday January 13, 2022 • 12:00 p.m. • Board Room B, First Floor

1740 W. Adams Phoenix, AZ 85007

To Attend Via Phone 1-877-820-7831 Passcode 715853

Due to COVID related issues, the Board has had to cancel the meeting scheduled for January 13, 2022

Pursuant to A.R.S. § 38-431.02 notice is given to the members of the Naturopathic Physicians Medical Board (“Naturopathic Board”) and to the general public that the Naturopathic Board will hold a meeting open to the public, as indicated on the agenda. The Board Chairperson reserves the right to change the items listed on the Agenda.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to hold an executive session for legal advice for any matter on the agenda. Pursuant to A.R.S. § 38-431.03(A)(2), the Board may vote to go into executive session for review of any information made confidential by law. The executive session will not be open to the public.

The consent agenda items may be considered for approval as a single action unless a Board Member removes the item for review at the current meeting or a future meeting.

In accordance with Title II of the Americans with Disabilities Act (“ADA”), the Naturopathic Board does not discriminate on the basis of disability in admission to its public meetings. If any disabled person needs any type of accommodation, please notify the Naturopathic Board’s Executive Director, Gail Anthony, to make their needs known at (602) 542-8242.

Notice: The following members of the Board are scheduled to appear telephonically.

Dr. Bruce Sadilek
Dr. Brian J. Popiel
Ms. Karen Tibbitts
Ms. Diva Galan
Dr. Clinton C. Campbell
Dr. Tam Spat
Dr. Daniel Rubin

1. CALL TO ORDER BY PRESIDING OFFICER

A. Roll call of Board members and establishment of a quorum to conduct meetings.

B. Acknowledgement of presence of Board staff and legal counsel.

2. DECLARATIONS OF CONFLICTS OF INTEREST

3. CIVILITY STATEMENT

In accordance with the Open Meeting Law, the Board has a civility policy that prohibits any type of disorderly conduct that disrupts the Board from carrying out its business. Those violating this policy will be asked to modify their behavior and act civilly. If the disorderly conduct continues, the person may be removed from the meeting room. (Adopted 11/8/2012).

4. CONSENT AGENDA – REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE FOLLOWING APPLICATIONS.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

A. Naturopathic Medical License by Examination

B. Naturopathic Medical License by Endorsement

Fogarty, Kathy (temporary license issued in accordance with A.R.S. § 32-1522.01)
Sanchez, Lauren

C. Retire Medical License

Coleman, Sasha
Colvard, Sandra
Harris Crossley, Meagan
Im, Jenny
Karcheski, Dorothy
Leeder, Nancy
Tang, My
Walz, Amber

D. Reinstatement of Expired Medical License

Gustavson, Rebecca

E. Reinstatement of Retired Medical License

Atkins, Adrian

F. Renewal of Medical License

Abbott, Crystal
Abdelnour, Ryan
Abel, Larry
Ahdut, Amira
Albornoz-Sanchez, Leah
Alexandria, Karsten
Alibrio, Alice
Allen, Koral
Allshouse, Andrew
Alschuler, Lisa

Alvarado, Gilbert
Amerine, Lisa
Anderson, Allen
Anderson, David
Anderson, Erin
Anderson, Kristy
Anderson-McLaughlin, Jessica Kate
Anglow, Daisey
Aton Robins, Nancy
Aubrecht, Serina
Audette, Kathleen
Austin, Kristin
Avakian, Ara
Axelrod, Leslie
Bain, Jaclyn
Bakty-Johnson, Esti
Balduzzi, Anthony
Banaian, Azam
Banker, Rosanna
Bantel, Dawn
Barber, Kenna Brooke
Barnes, Lori
Bayrd, Shanna
Beardsley, Lauren
Beck, Forrest
Belt, Amber
Beltran, Chriselda
Bendokaitis, Beth
Bennett, Sarah
Bennett, Shannon
Berstel, Johanne
Beynon, Stephanie
Bilyeu, Angela
Binder, chantal
Bird, Robb
Bishop, Kristen
Black, Wayne
Blackman, Kenneth
Blakely, Jacqueline
Bloom, Laura
Boor, Terry
Borakowski, Natalya
Borchert, Katie
Borg, Adrienne
Borsa, Robin
Boyce, Jennifer
Briante, Carla

Brouwer, Lauri
Brown, Aiyana
Brown, Kimberly
Bryant, Roselynde
Buratovich, Nick
Burns, Elaine
Burns, Jennifer
Burton-Teed, Blythe
Cain, Briana
Cain, Nicole
Callens, Rachel
Cameron, Brent
Campbell, Erica
Caravone, Kimberly
Carlblom, Bronwyn
Carrell, Carol
Cavanaugh, Shannon
Ceballos-Logan, Gladys
Cerre, Eric
Cervigni, Maria
Chand, Vasundhra
Chandiramani, Ravi
Chelson, Debora
Chilcoat, Aisha
Chinoy, Riyana
Christianson, Alan
Cisar, Leslie
Clark, Kerri
Coker, Helena
Collier, Leah
Contreras-Lopez, Andrea
Cornman, Daphne
Coss, Mario
Courchaine, Lacey
Cousineau-Cote, Marie-Elaine
Covey, Christina
Cox, Stephanie
Cramer, David
Crider, Heather
Crocker, Ephraim
Cronin, Kyle
Cronin, Michael
Cullen, Luann
Culver, Alyssa
Curcio, Jessica
Dagstani, Neal
D'Aprile, Delores

Darby, Susan
Darley, April
Darling, Mia
Davis, Heather
Davis, Teri
De La Torre Hogan, Elizabeth
de Soler, Alexander
Deal, Sheldon
Dean Vanessa
Dean, Bridget
Dean, Jeffrey
DeCampli, Jesika
Decio de escobar, Marcos
Dehnicke, Danette
Denzer, Dara
Dietzgen, Mark
DiPalma, Michale
Dowell, Murray
Drobot, Jeoffrey
Drought, Kelly
Dubasik, Valentina
Duffy, Kaitlyn
Dugan, Carli
Duong, Emmeline
Dye, John
Eastman, Carole
Eastman, Stephanie
Eaton, Lois
Eckart, Kayla
Edwards, Jeff
Edwards, Kevin
Ehrlich, Steven
Eischens, Shawna
Ellington, Amber
Ellis, Erin
Ellsworth, Robert
Elton, Jennifer
Engard, Kimberly
Erndl, Christina
Erxleben, Angela
Espinol, Raquel
Esquerdo, Ramon
Ezrre, Barbara
Farrow, Bobi
Feindt, Julia
Feria, Lilia
Ferreira, Vanessa

Fine, Ann Marie
Fisco, Alec
Flanery, Jamie
Flores, Filliberto
Folz, Jessica
Ford, Rebecca
Franco, Gioacchino
Friedland, Tarah
Fujii, Kristen
Gaines, Patricia
Galaburri, Mario
Gallagher, Jeanette
Garcia, Dasia
Garcia, Roxanna
Gariboldi, Matthew
Garvin, Maggie
Garza, Anna
Gaston, Clark
Gentry, Jennifer
Gerard, Nicole
Gettings, Valerie
Gianni, Judy A.
Gibbons, Melissa
Girard, Christine
Glenn, Laura
Gliniecki, Michele
Godman, Susan
Gonzalez, Mike
Gorman, Julie
Granger, Cheryl
Greathouse, Robert
Green Lustig, Kimberly
Green Victoria
Greenfield, Jacqueline
Grove, Denise
Grund, Andrea
Gutowski, Louise
Habashy, Jennifer
Hale, Thalia
Harris, Breckin
Hasselbrock, Rachel
Hawes, Courtne
Hawk, Diane
Hayes-Marcoff, Cynthia
Hayman, Jessica
Hazel, Sara
Heisig, Mark

Helms, Laurent Stephun
Helser, Carolyn
Hering, Lance
Hernandez, Matthew
Herndodn, Shaye
Hilli, Lisa
Hinojosa, Cynthia
Ho, Tien
Hoang, Melanie
Hodge, Richard
Hoffman, Jill
Holiday, Luke
Holloway, Ronelle
Hoppe, Michelle
Huber, Colleen
Hughes, Melissa
Hull, Ginger
Hutyrova, Daniela
Hyde, Gayle
Ian, Hanna
Ibarra, Nallely
Irwin, Rebecca
Jacques, F. Debbie
Jamshidi, Michael
Jatta, Ebrahim
Jeane, La Deana
Jemison, Thomas
Jensen, Jason
Johnson, Cheryl
Johnson, Eric
Johnson, Nick
Jones, Ana
Jones, Greg
Jones, Judith
Joyce, Ashton
Just, Scott
Kadish, Alan
Kamin, Katerine
Kaplan, Steven
Karim, Shairoz
Kasian, Stefan
Kaushik, Neha
Kearney, Elizabeth
Keiffer, Julie
Kellum, Nicole
Kennedy, Laura
Kennedy, Shaun

Keranen, Emily
Kerievsky, Ross
Kerr, Veronique
Khalsa, Sarv Varta
Khosaba, Linda
Khuat, Chrstine
Kim, Linda
King, Nicole
Koehler, Heather
Kooima, Jessica
Kopcio, Jordan
Koudelka, Barbara
Kovalik, christina
Krause, Apryl
Krch, Ryan
Krueger, Michelle
Krukowski, Jody
Kubacz, Cheryl
Kwan, Calvin
Kwon, Laurel
Lambert Rampe, Laura
Lambert, Linda
Lams, Maria
Landino, Kimberly
Langston, Danielle
Larke, Daniel
LaRoche, Sara
Layman, Katherine
Le Provost, Jean-Luc
Lee, Thomas
Lee, YoungJu
Lee-Sedera, Uoojin
Lehto, Trisha
Leone, Jacqueline
Lewis, Leigh
Lieske, Robert
Lima, Paula
Linneman-Willis, Kimberly
Lioce, Luca
Livengood-Anderson, Elizabeth
Logan, Darla
Lopez, Eric Edward
Lovick, Ann
Lupo, Kelly
Mackay-Timmermans, Drew
Macsay, Susanne
Maddox, Adam

Magee, Ashley
Maize, April
Major, Michale
Malek, Mariam
Manrique, Javier
Manter, Alexandra
Marison, Laura
Markham, Jennifer
Marshall, Amanda
Martell, Casey
Martell, Laura
Martin Geyer, MaryK
Martin, Lindsay
Martin, Raquel
Maschak, Jeannine
Matijevic, Dejan
Matthias, Ronald
Maturo, Lisa
Maxson, Cara
Mayer, Alexandra
McCalla, Bethany
McCormiack, Kristen
McDaniel, Allison
McGee, Heather
McHenry, David
McHenry, Schuyler
McJunkin, Clinton
McWilliams, Kenneth
Medcalf, Jennifer
Mendenall, Elissa
Mendoza, Dianna
Merkey, Allison
Middlemiss, Erica
Milhizer, Ashley
Milisen, Robert
Miller, Alice
Miller, Rebecca
Milligan, Christopher
Minesaki, Andrea
Mitchell, Jesica
Mitchell, William
Mittman, Paul
Mizera-Lieske, Kimberlyn
Mkrtchyan, Anna
Mobley, Stacy
Moore, Brandi
Morrissey, Robert

Mosley, Mariah
Mostofo, Hasan
Mowery, Travis
Muhammad, Hanifah
Muhammad-El, Kim
Mulkey, Stacy
Mullen, Elissa
Muro, Eugene
Murray, Mallory
Nagallo, Krisel
Nandyala, Lakshmi
Navarro, Alma
Nelson, Erik
Nelson, William
Nguyen, Krystine
Nichols, Douglas
Nichols, Stephanie
Nichols, George
Nickels, Michele
Nix, Valerie
Nordin, Anna
Noronha, Bethania
Nucholls, Katheryn
O'Hara, Amy
Ong, Rachel
Orme, Michelle
O'Rourke, Kristen
Pagano, Taylor
Palmer, Andrea
Papadeas, Nathan
Pare, Courtney
Patarkatsi, Laurena
Patel, Dharti
Patel, Monica
Patel, Swikar
Patrice, Analiah
Patterson, Chad
Peace, Timothy
Peachy, Miriam
Perch, Benita
Perry, Jennifer
Peruch, Tracy
Petersons, Amber
Pierre, Jennifer
Pihlgren, Lauren
Pinazza, Anthony
Poindexter, Beth

Polanco, Sara
Porter, Alexandra
Porter, Jason
Poulos, Jacqueline
Powell, Arthur
Powell, Lahnor
Predmore, Leslie
Preston Hesler, Sarah
Price, Tess
Prince, Carolyn
Pringle, Matesa
Pritchard, Allison
Ptack, Michael
Puchalski, Keely
Purvis, Kathryn
Quesada, Jacob
Quinn, Francesca
Rabizadeh, Homan
Rada, Teresa
Ramsey, Theresa
Ranon, Roselyn
Rebeyka, Alexis
Redwine, Allison
Reed, Amber
Reilly, Joshua
Reker, Mary
Revak, Carole
Reynolds, Thomas
Rezaie, Saman
Riabikina, Irina
Richardson, Dorian
Riley, Ashley
Riley, Jade
Rittling, Carrie
Roberson Alexander, Amanda
Robinson, Randall
Rodriguez, Odessa
Rogalla, Deborah
Romero, Kelly
Roos, Kristin
Rosario Beitel, Sue
Rose, Katherine
Roy, LuAnn
Rubiales, Laura
Rudderham, Mark
Rudderham, Susan
Ruinard, Leslie

Ruiz Hernandez, Nidia
Ruiz, Robert
Ryskowski, Amanda
Sabatier, Steven
Saldivar, Lutea
Salisbury, Lauren
Salzwedel, Kristen
Sandoval-Becker, Estrella
Santo, Carlos
Santosuosso, Molly
Savage, Nicholas
Savaya, Juline
Sax, Rebekkah
Saydam, Michele
Sayegh, Jamil
Scher, Bruce
Schieferecke, Kristina
Schottenstein, Melinda
Schrand, Jessica
Schroeder, Hannah
Schroeder, Sydney
Schumann, Courtney
Schwaiger, Timothy
Schwartz, Boris
Scooler, Rosa-Elise
Sears, Rory
Seddig, Elspeth
Seder, Jeffrey
Seenauth, Casey
Seitz, Stephanie
Selvey, Don
Seubert, Mychael
Sexton, Trevor
Shabez, Edward
Shafiei, Seyedh
Shaheen, emmalee
Shaw, Elizabeth
Sheehan, James
Shell, Sarah
Shenkman, Brett
Shiffler, Nichole
Shulman, Kathryn
Simonson, Nina Xan
Sine, Jahaz
Skelton, Janice
Skubisz, Corey
Slater, Darrienne

Smialek Ford, Kiera
Smith Pingel, Patricia
Smith, Garrett
Smith, Jennifer
Smither, Jillian
Solt, Sabrina
Soto-Johnson, Christy
Sowards, Dustin
Spector Deneen, Shana
Spence, Wayne
Spooner, Carol
Spurgeon, James
St. Clair, Julia
St. Halaire, Charmainge
St. Rose, John
Stage, Katrina
Steinke, Rhonda
Stills, Benjamin
Stowell, Aaron
Strand, Roxie
Stratton, Susan
Streisfield, Robert
Stringer, Bethany
Strom, Mark
Suhaila, Lena
Sumberg, Kayla
Summers, Alisa Joy
Sundeermeyer, Zahara
Sura, Ann
Swanick, Summer
Swartz, Tara
Sweet, Frank
Szeto, Katherine
Tabares, Amber
Taddiken, Elizabeth
Takaki, Nanao
Tallcouch, Damon
Talley, daria
Tallman, Daivd
Tallman, Ty
Tamburri, Frank
Taylor, Jennifer
Taylor, Justin
Tecaya, Kam
Tenborg, Mark
Terranella, Robin
Thacker, Meghna

Thomas, Suzanne
Tilchen, Joseph
Tobar, Shanna
Tondora, Christina
Trahan, Sarah
Trask, Jennifer
Treen, Shannon
Troutt, William
Truong, Tue
Tschudy, Nathaniel
Tucker, Michelle
Tuggle, James
Tyson, Kirt
Upchurch, Robert
Vacik, Deborah
Van der Veer, Karen
Van Dyke, Amoz
Vaughn, Kimara
Vawter, Richelle
Vazquez, Joseph
Veirs, Alice
Ventura, Jose
Vesco, Teresa
Victor, Erin
Vill, Laura
Vitaro, nathan
Volk, Kimberly
Vose, Erik
Waddell, Shayla
Wagner, Amy
Waite, Amy
Walker, Michael
Wallace, Norman
Walton, Karissa
Warren, Kira
Washington, Lina
Wasson, Debbie
Watkins, MaryJo
Watkins, Olivia
Watts Mortemore, Maleigha
Watwood, Ann
Wdowin, Heather
Weber, Miriam
Weiner, Andrea
Weirick, Susan
Wells, Wendy
Wendlandt, Jennifer

Werner, Mykayla
West, Bradley
West, Kirsten
Weyrich, Orville
Whaley, Amanda
Whelchel, Rebecca
White, Lasha
Whittemore, Ashley
Wikramanayake, Lahari
Willhauck, Mihrage
Williams, Allison
Williams, Crystal
Williamson, John
Williamson, Phillip
Wilson, Adrienne
Wilson, Emilie
Wilson, Kimberly
Winton, Jeffrey
Wirth, Alexxa
Wise, Justin
Witman, James
Wojtowicz, Angel
Wolf, Jermey
Wooten, Tracy
Worden, Donese
Wright, Ellie
Wright, Kimberly
Wright, Shenice
Yanez, JoAnn
Young, Aria
Youngren, Christina
Zamora, Jamie

G. Initial Certificate to Dispense
Fogarty, Kathleen

H. Reinstatement of Expired Certificate to Dispense
Tenborg, Mark
Jatta, Ebrahim

I. Reinstatement of Retired Certificate to Dispense
Atkins, Adriane

J. Initial Certificate to Engage in a Clinical Training Program

K. Renewal Certificate to Engage in a Clinical Training Program
Ademi, Dorina
Aistrup, Meredith
Alcaraz-Perea, Pedro

Aranda, Erika
Barranco, Chelsea
Bellman, Melissa
Berzins, Daniel
Branch, Katie
Callahan, Alida
Cichocki, Julia
Clark, Daniel
Clifton, Melisa
Diep, Diana
Dixon, Monica
Dressler, Jennifer
Durney-Croniser, Michelle
Emile, Michelle
Garner, Kathryn
Gettman, Sarah
Grant, Isabel
Grischow, Amanda
Harrison, Kayleigh
Hayes, Carie
Haynes, Cylinda
Holyoak, Rylee
Huebner, John
Instone, Morgan
Kassimir, Marisa
Khamo, Samantha
Kneller, Sierra
Krause, Brianna
Lindsey, Hannah
Lychy, Sarah
Lynch, Candice
Marler, Natascha
Marte-Traveras, Walkiria
McComas, Alicia
McKenna, Alexis
Melvin, Danielle
Mickel, Joanna
Middleton, Courtney
Mountain, Catherine
Mudzonga, Matilda
Nebedum, Adaeze
Newell, Kristin
Newman, Bailey
Ngo, Linh
Nguyen, Sydney
Papenfuss, Alena
Peterson, Stephanie

Ross, Megan
Ruch, Kiana
Sartor, Clara
Schmidt, Nicole
Shamsa, Kayvan
Sharma, Shruti
Sneed, Andrea
Stacey, Emma
Sulser, Adrienne
Taufete'e, Alexandria
Taylor, Rebekah
Temoney, Shonanate
Teodorski, Sarah
Terry, Anabel
Trinka, Nathaniel
Vaden, Pamela
Vadipour, Sheyda
Ventrella, Ariana
Waldersen, Brooke
Warren, Spencer
Gumary, Micah
Page, Madison
Cordon, Thomas
McClelland, Ashley
Graffius, Monica
Niester, Lilli
Mateo, Melissa Mae
Wiseman, Alyssa
Ko, Savannah
Armbrister, Shayne
Mahmoodzadegan, Mona
Lyle, Taylor
Gaspar-Franciso, Manuela
Kilwine, Amber
Brown, Erica
Slattery, Breanna
Hurd, Tanesha
Dalal, Janki
Burnett, Ashley
McMorrow, Marina
Russell, Roseline
Conway, Daniel
McKenzie, Natasha
Wade, Nailah
Ellis, Amanda
Detering, Morgan
Hawkins, Kelsy

Amison, Shamar
Willenbring, Kirsten
Engelhardt, Kristiana

- L. Initial Certificate to Engage in a Preceptorship Training Program
- M. Renewal Certificate to Engage in a Preceptorship Training Program
- N. Initial Certificate to Conduct a Preceptorship Training Program
Despotides, Bianca
- O. Renewal Certificate to Conduct a Preceptorship Training Program
Chambers, Keith
Robinson, John
- P. Initial Medical Assistant Certificate
- Q. Renewal Medical Assistant Certificate
- R. Initial Specialty Certificate

5. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING THE FOLLOWING BOARD CASES.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

- A. Case No. 20-181, Dr. Jose Ortiz - Initial Review.
- B. Case No. 21-195, Dr. Jennifer Burns - Initial Review.
- C. Case No. 21-196, Dr. Jennifer Burns - Initial Review.
- D. Case No. 21-197, Dr. Michael Jamshidi - Initial Review.
- E. Case No. 20-185, Dr. Jordan Kopcio - Initial Review Continued.
- F. Case No. 21- 201, Dr. Cheryl Kollin - Reconsideration of Prior Board Vote to Move to Formal Interview.

6. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPLICATION FOR RENEWAL OF MEDICAL LICENSE.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

- A. Bruce Sadilek
- B. Tam Spat
- C. Brian Popiel
- D. Daniel Rubin
- E. Deborah Smolinski
- F. Melissa Coats

7. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPLICATION FOR REINSTATEMENT OF RETIRED MEDICAL LICENSE.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to

discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

A. Ralph Potter

8. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING EXECUTIVE DIRECTOR PROPOSED LEGISLATIVE CHANGES.

The Board may vote to go into Executive Session pursuant to A.R.S. § 32-431.03(A)(2)(to discuss confidential information) or A.R.S. § 38-431.03(A)(3)(to receive legal advice).

9. REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING ELECTION OF BOARD CHAIR, BOARD VICE-CHAIR AND BOARD SECRETARY.

10. EXECUTIVE DIRECTOR REPORT

A. Budget

B. Current Licensee and Certificate Holder Numbers

C. Board Cases Under Investigation

11. FUTURE AGENDA ITEMS

12. CALL TO THE PUBLIC

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further review at a later date.

13. ADJOURNMENT